

ADVERT ID 161813

## Deputy Principal

### Scoil Aine

All Saints Drive Raheny, Dublin, 5 Raheny Raheny D05 PD34  
<https://www.scoilaineraheny.ie>

#### MAIN DETAILS

**Status:** Deactivated  
**Level:** Primary  
**Date Posted:** Fri Oct 15 2021 12:07:26  
**Application Closing Date:** Tue Oct 26 2021  
**Commencement Date:** Mon Jan 31 2022  
**Status of Post:** Permanent

#### SCHOOL DETAILS

**School Type:** Mainstream  
**School Structure:** Senior School  
**Gender:** Girls  
**School Patronage:** Catholic  
**Total No. of Teaching Staff:** 19  
**Current Enrolment:** 335  
**Droichead school:** Yes

#### POST DETAILS

##### Additional Information:

The Board of Management of Scoil Áine GNS invites applications for the position of Deputy Principal. This is a permanent post commencing on the 31st January 2022. This is an Open Competition process. Scoil Áine is a senior school, second to sixth class with an enrolment of 325 pupils, 19 teachers and 5 SNAs.

This is a key leadership role in the school and will be of interest to teachers who have experience in the development, implementation, operation and evaluation of innovative school based initiatives. The Deputy Principal will work in collaboration with the Principal and ISM to ensure the effective management of the school, that all pupils have a positive educational experience and that the school fully conforms to the governance structures as set out by the Department of Education.

The roles and responsibilities for this post relate to the four domains of leadership and management as specified in Circular 0044/2019.

1. Leading Teaching and Learning
2. Managing the Organisation
3. Leading School Development
4. Developing Leadership Capacity

The overall responsibility of the Deputy Principal is to assist the Principal in the management and continued growth of the school and to assist in the daily organisation and supervision of the school's activities.

Besides the discharge of specific administrative and management duties, the Deputy Principal also exercises a leadership and motivational role within the school.

Together, the Principal and the Deputy Principal will form the senior management team of the school, and will work in tandem to fulfil the aims and objectives of the school.

The Deputy Principal will be required to deputise for the Principal in her absence in all matters organizational / administrative and in relation to discipline within the school or associated school events.

In addition, the following knowledge, competencies and skills are desirable:

- An excellent knowledge and understanding of leadership, management and administration in primary schools
- Effective communication and negotiation skills and a proven capacity in successfully leading and managing school teams
- A commitment to shared leadership and a willingness to delegate, develop leadership capacity and empower others
- A high level of competence in the area of School Policy Evaluation and Development.
- Organisational capabilities in managing school resources and workload.

The roles and responsibilities of this post are subject to review and change according to procedures set out in Circular 0044/2019.

The responsibilities of the role will require the successful candidate to participate in the leadership role outside of the standard school day and also outside the standard school year.

A recognised qualification to teach Religious Education is an essential requirement.

Applicants must meet the eligibility criteria:

Fully registered under Route 1 (Primary) with the Teaching Council and have 5 years recognised teaching service, two of which must be in a recognised primary school within the Republic of Ireland.

Please email application to [scoilainedeputyprincipalapp@gmail.com](mailto:scoilainedeputyprincipalapp@gmail.com)

#### APPLICATION REQUIREMENTS

- [Standard Application Form for Principalship/Deputy Principalship](#)
- Letter of Application
- Referees (name, role, contact no.)
- Copy of Certificates, Diplomas, Degrees

Applications may be submitted by

- Email

#### APPLY TO THIS JOB VACANCY

**Roll Number:** 17977T  
**Apply To:** [scoilainedeputyprincipalapp@gmail.com](mailto:scoilainedeputyprincipalapp@gmail.com)  
**County:** Dublin  
**Postal District:** Dublin 5  
**Enquiries To:** [scoilaineraheny1958@gmail.com](mailto:scoilaineraheny1958@gmail.com)  
+35318319463  
**Website:** <https://www.scoilaineraheny.ie>

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